

**COMMISSIONERS OF ST. MICHAELS
DEPARTMENTAL REPORTS
Administrative Report
June 9, 2010**

IMPORTANT EVENTS OR ACTIONS

- Water bills for the fiscal third quarter were due and payable as of May 31, 2010 and a late fee of \$5.00 will be assessed for delinquent payments.
- The St. Michaels Fireworks Committee will sponsor a fireworks display for Saturday evening, July 3, 2010, with a rain date of Monday, July 5, 2010.
- The Town offices will be closed on Monday, July 5, 2010 in observance of the 4th of July holiday.
- Summary of current and active litigation/appeals and PIA requests:
 - ***Davis H. Wood v. Commissioners of St. Michaels, Maryland*** - in the Circuit Court for Talbot County, Case No: 20C08-006460. Settled.
 - ***Commissioners of St. Michaels, Maryland vs. Davis H. Wood*** – in the District Court of Maryland for Talbot County, Case No: 0305-0000884-2008. Settled.
 - ***Bruce Bedford, et al. vs. the Town of St. Michaels Board of Appeals*** in the matter of the Petition for Judicial Review of the Decision of the Town of St. Michaels Board of Zoning Appeals in the Appeal of Bedford, et al. from the Decision of the Zoning Inspector to Issue Permit No. 3883 to Miles Point Property LLC, BZA Case No: 524-08. Circuit Court for Talbot County Case No. 20-C-09-006982. No change.
 - ***Bruce Bedford, et al. Miles Point Growth Allocation*** – Court of Special Appeals Case #163 - appeal of Critical Area Comm. GA approval. No change.
 - ***Bruce Bedford, et al. Miles Point Growth Allocation*** – Court of Special Appeals Case #2521 – appeal of March 2006 COSM GA decision. No change.
 - ***Helyn R. Jeffery, et al v. Commissioners of St. Michaels, Maryland*** – in the Circuit Court for Talbot County. Petition for Judicial Review of the February 24, 2010 decision of the Commissioners of St. Michaels to approve the application of TND Development, Inc. and Miles Point Property, LLC. No change.
 - Staff received/processed one Public Information Act (PIA) request in May, 2010. This request was received from TJ Pecorak.

The Commissioners of St. Michaels
Check Detail
May 2010

Check #	Date	Payee	Amount	Payroll/ Employment Costs	Legal General	Legal/ Planning & Zoning	Legal- Reimbursable	Annual Appropriations	Capital Streets	Capital/ Other	Notes
51007	5/3/10	Alan Platow	-100.00								
51008	5/3/10	Helen Van Fleet	-100.00								
51009	5/3/10	Peart Warner	-100.00								
51010	5/5/10	Acme	-41.34								
51011	5/5/10	Aflac	-545.72	-545.72							
51012	5/5/10	At the Scene	-95.00								
51013	5/5/10	Atlantic BB	-39.25								
51014	5/5/10	Atlantic Tractor	-61.49								
51015	5/5/10	Avaya	-175.29								
51016	5/5/10	Commissioners	-20,663.60	-20,663.60							
51017	5/5/10	Elliotts Easton Servicecenter	-810.20								
51018	5/5/10	Environmental Service, MD	-2,193.40								
51019	5/5/10	FOP	-110.00	-110.00							
51020	5/5/10	Galls	-1,121.23								
51021	5/5/10	General Rental	-53.09								
51022	5/5/10	Gun Shop	-595.15								
51023	5/5/10	Hopkins Sales	-140.49								
51024	5/5/10	Howard Uniform Company	-1,101.40								
51025	5/5/10	Jim Richardson Claiborne	-1,080.00								
51026	5/5/10	Key One	-105.00							-1,080.00	Nature Trail Signs
51027	5/5/10	Miguel Dennis	-103.96								
51028	5/5/10	One Call	-38.36								Reimb. For Office Supplies
51029	5/5/10	Pam Newell	-27.11								
51030	5/5/10	Pep-up	-1,664.01								
51031	5/5/10	Petty Cash	-321.26								
51032	5/5/10	Poore House	-136.90								
51033	5/5/10	Retirement, State	-888.53	888.53							
51034	5/5/10	Verizon Wireless	-265.90								
51035	5/5/10	Xerox	-932.24								
51036	5/5/10	Randy Welch	-100.00								
EFT51010	5/10/10	PAYCHEX	-471.75	-471.75							
51037	5/12/10	ARAMARK Uniform	-361.79								
51038	5/12/10	At the Scene	-30.00								
51039	5/12/10	AT&T-IL	-4.56								
51040	5/12/10	Charles Cunningham III	-165.00								
51041	5/12/10	Chesapeake Publishing	-3,034.38								
51042	5/12/10	Commissioners	-21,499.41	-21,499.41							
51043	5/12/10	Davis, Bowen, & Friedel	-4,387.90								
51044	5/12/10	Fedex	-22.36								
51045	5/12/10	Home Paramount	-40.00								
51046	5/12/10	Internet Connection	-294.95								
51047	5/12/10	Kelly & Associates	-22,433.47	-22,433.47							
51048	5/12/10	Lowe's	-329.74								
										-4,387.90	Muskrat Park

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Check Detail
May 2010

Check #	Date	Payee	Amount	Payroll/ Employment Costs	Legal General	Legal/ Planning & Zoning	Legal- Reimbursable	Annual Appropriations	Capital Streets	Capital/ Other	Notes
51049	5/12/10	Lumberyard	-654.06								
51050	5/12/10	MDIA	-70.00								
51051	5/12/10	MHIP	-1,902.00	-1,902.00							
51052	5/12/10	Retirement, State	-940.05	-940.05							
51053	5/12/10	Roberta Marshall	-247.35	-247.35							
EFT051410	5/14/10	PAYCHEX	-2,820.86	-2,820.86							tax underpaymnt.
51054	5/19/10	At the Scene	-95.00								
51055	5/19/10	Avon-Dixon	-1,626.00								
51056	5/19/10	Chesapeake Publishing	-487.50								
51057	5/19/10	Commissioners	-19,851.76	-19,851.76							
51058	5/19/10	Creative Product	-181.00								
51059	5/19/10	VOID									
51060	5/19/10	Delmarva Power	-499.59								
51061	5/19/10	Environmental Service, MD	-2,292.95								
51062	5/19/10	Fluharty Electric	-52.00								
51063	5/19/10	General Rental	-215.60								
51064	5/19/10	HD Supply	-341.88								
51065	5/19/10	LaMotte	-40.94								
51066	5/19/10	MDIA	-245.00								
51067	5/19/10	Pierson Comfort Group	-420.00								
51068	5/19/10	Retirement, State	-940.05	-940.05							
51069	5/19/10	Staples	-434.60								
51070	5/19/10	Talbot County Maryland	-587.16	-587.16							
51071	5/19/10	Towers Concrete	-270.00								
51072	5/19/10	Tyler Contracting	-65.00								
51073	5/19/10	Unum	-1,017.97	-1,017.97							
51074	5/19/10	Valley National Gasses	-99.00								
51075	5/19/10	Verizon-TX	-1,248.78								
51076	5/26/10	Acme	-28.31								
51077	5/26/10	Aflac	-545.72	-545.72							
51078	5/26/10	At the Scene	-30.00								
51079	5/26/10	Chesapeake Publishing	-718.75								
51080	5/26/10	Choptank Electric	-5,812.00								
51081	5/26/10	Chuck's	-590.00								
51082	5/26/10	Commissioners	-20,517.03	-20,517.03							
51083	5/26/10	Dayspring Water	-42.75								
51084	5/26/10	Funk & Bolton	-20,354.90								
51085	5/26/10	IGSR	-35.00								
51086	5/26/10	Retirement, State	-940.05	-940.05							
Total		Total Disbursements	-174,045.84	-115,145.42	-7,091.40	-8,621.00	4,642.50	0.00	0.00	-5,467.90	
		Net Operating Costs	-42,362.62								

**COMMISSIONERS OF ST. MICHAELS
DEPARTMENTAL REPORTS
REPORT OUTLINE**

DEPARTMENT: Public Works
MONTH: May 2010

A. PROGRESS ON ANNUAL OBJECTIVES and PROJECTS

- (1) Phase III Road and Sewer Rehabilitation
Davis Bowen & Friedel, Inc. has produced a punch list for work not completed in Phase III from the April 26th walkthrough. Work should be completed by June 8, 2010, which is the next scheduled progress/final walk through.
- (2) Nature Trail
 - a) Ribbon cutting on May 7, 2010 at 10:00 a.m.
 - b) Installed signage at Trail.
 - c) Re-installed previous playground equipment at Back Creek Park.
- (3) Honeymoon Bridge
No change in status: Waiting for approval from state on permit. The Waterways Advisory Panel will be reviewing the plans in relation to ADA compliance. This project is expected to go out for bid this spring with work to be done in the fall of 2010.
- (4) Muskrat Park
 - a) Ribbon cutting on May 1, 2010 at 1130 a.m.
 - b) Continue to water and weed where needed at newly planted beds and trees.
 - c) Several punch list items to be completed:
 - Leaking hose bibs
 - Pallets of bricks to be delivered by InTown Restoration to Public Works yard
 - Locate sign removed by contractor that stated project funded by Program Open Space funding
 - d) Site Maintenance has completed curb cuts in area at fence line for 107 and 111 Mulberry Street residences.
- (5) West Chestnut Street Sidewalks
Walk-through inspection on May 20, 2010 produced a new punch list of items to be completed and was submitted to Bridge's. Contractor to notify Engineer when final walk-through to be scheduled.

B. OTHER ACTIVITIES

- (1) Water consumption for the month of May 2010 was 6.98 million gallons. Consumption for May 2009 was 6.31 million gallons. This is an increase of .67 million gallons for April 2010.
- (2) Public Works assisted Wagner Fluid System with the media replacement in the A Vessel at the #3 Well.
- (3) Performed backwash on A vessel at the #3 Well. Placed B Vessel in lead and A Vessel in lag. #3 Well placed back in operational service.
- (4) Ran "Drinking Water Notice" in Star Democrat Newspaper on May 19, 2010 as required by Maryland Department of the Environment.
- (5) Repaired damaged water meter at 215 Madison Avenue.
- (6) Replaced cracked meter box at 207 E Chestnut Street.
- (7) Installed a new water meter in existing service lateral at the Clark residence, 104 Miles Lane.

Public Works
May 2010 Report

- (8) Repaired leaking water service at 104 Miles Lane.
- (9) Installed 8 tons of asphalt at the following locations:
 - St. Michaels Cottages
 - Mulberry Street
 - Grace Street
 - E Maple Street
 - Dodson Avenue
 - W Chestnut Street
- (10) Repaired "2 Hr. Parking" pole on S Talbot Street.
- (11) Removed fallen Oak Tree from Nature Trail.
- (12) Repaired swing set at Back Creek Park. Power washed swing set and tables and benches.
- (13) Mulched Talbot Street trees.
- (14) Continued to maintain Parks and Municipal Buildings.

C. CHANGES IN OBJECTIVES

No activity

D. IMPORTANT EVENTS OR ACTIONS

No activity

E. UPCOMING CHANGES AND EVENTS

No activity

F. SPECIAL OR UNUSUAL PROJECTS

Public Works installed yard inlets at 107 and 111 Mulberry Street. These inlets were tided into approximately 130 feet of 6" SDR 35 drain, piping the empties into the swale at Muskrat Park. The yard inlets and piping were installed to prevent water from collecting in the rear of the above properties.

G. OTHER MATTERS OF BUDGETARY SIGNIFICANCE

No activity

H. TREESCAPE PROJECT

No activity

I. COMPARATIVE OR STATISTICAL INFORMATION:

No Activity

Respectfully submitted by: Jeff Richardson, Public Works Director

St. Michaels Police Department
100 South Fremont Street
PO Box 986
St. Michaels, MD 21663
410-745-9500

June 1, 2010

To: St. Michaels Town Commissioners
From: St. Michaels Police Department
Re: Report of May 2010 Activities

Total Service Calls: 229

Total Arrests: 5

Criminal: 1

Juvenile Arrests: 2

CDS Arrests: 0

DUI/DWI Arrests: 0

Warrant/ Summons: 1

MA Traffic Arrests / Not DUI: 1

4 Assaults
1 Domestic Violence / Assaults
1 Burglaries
6 Thefts
0 Malicious Destruction of Properties
0 Trespass/Unwanted Subjects
11 Alarms
15 Noise Complaints
1 Parking Complaints
3 Traffic Collisions
12 Assist Other Agencies
9 Parking Tickets
252 Hours of Foot Patrol
3 Hours of Training
1 Hours of Meetings
19 Hours of Court Appearance

